



# The UNITY festival 2010 Volunteer Registration Form



<b>Name:</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Postcode:</b>
<b>Home:</b>	<b>Mobile:</b>	<b>Work:</b>
<b>Email:</b>		<b>Fax:</b>
<i>In case of emergency (I.C.E) UNITY festival administrators to contact:</i>		
<b>Name:</b>	<b>Address:</b>	
<b>Home:</b>	<b>Mobile:</b>	
<b>Relationship:</b>	<b>Work:</b>	
<i>If you are under 18, please ask parent/guardian to sign the consent form below.</i>		
I, _____ give my permission for my daughter/son to offer volunteer assistance to the UNITY festival 2010.		
<b>Signature of parent/guardian</b>	<b>Date:</b>	
<b>Contact Number:</b>	<b>Comments:</b>	

**Please list any physical limitations, allergies or special needs you may have:**

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**Please indicate any special skills you have that could benefit this year's festival:**

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**How did you learn of the UNITY festival? (Please Circle)**

<b>Media</b>	<b>Direct Mail(postage/email)</b>
<b>Volunteer recruitment</b>	<b>Community News</b>
<b>Word of mouth</b>	<b>Other</b>



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**Name:**  
(In case forms are separated)

**\*PLEASE INDICATE YOUR VOLUNTEER POSITION PREFERENCES\***

**PREFERRED POSITION/S:**

**TIMES AVAILABLE:**

*(SET UP and BREAKDOWN ONLY)*

Task <i>(Please circle)</i>	Set Up Times	Break Down (Sunday)
Stage construction / Dismantling	<b>Saturday 2 October '10</b>  <input type="checkbox"/> All Day (7am -11pm) <input type="checkbox"/> 7am-10am <input type="checkbox"/> 12noon - 3pm <input type="checkbox"/> 3pm - 7pm <input type="checkbox"/> 7pm - 11pm	<b>Sunday 3 October '10</b> <b>FROM</b> <input type="checkbox"/> 8am !!!  Includes volunteer festival finale BBQ. <i>(please RSVP to Kathy Nolan)</i>
Erect Marquees / pull down		
Lighting / dismantle		
Barriers / pull down		
Seating / tables/pack up		
Decorations		
<b>Other Volunteer Tasks</b> <i>Please State Position/s:</i> .....	<b>Saturday 2 October 2010</b> <input type="checkbox"/> 7am – 10am <input type="checkbox"/> 10am – 12noon <input type="checkbox"/> 12 – 2pm <input type="checkbox"/> 2pm - 4pm <input type="checkbox"/> 4pm - 6pm <input type="checkbox"/> 6pm - 8pm <input type="checkbox"/> 8pm - 10pm <input type="checkbox"/> 10pm - 11pm	
<b>Comments:</b>		

**Please attach a copy of your resume.**



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## **VOLUNTEER POSITIONS**

<b>Site Set Up-assisting with</b>	<b>Site Break Down</b>	<b>Site Decorations</b>
<ul style="list-style-type: none"> <li>• Construction of stage.</li> <li>• Erect Marquees</li> <li>• Lighting</li> <li>• Barriers</li> <li>• Seating/tables</li> </ul>	<ul style="list-style-type: none"> <li>• Dismantling of stage.</li> <li>• Pull down Marquees</li> <li>• Dismantle lighting</li> <li>• Pull down barriers</li> <li>• Pack up seating / tables</li> </ul>	<ul style="list-style-type: none"> <li>• Hang flags</li> <li>• Decorate stage</li> <li>• Hang signage</li> <li>• Other decorations around site</li> </ul>
<b>Floating Volunteers</b>	<b>Child Care</b>	<b>Market Traders Manager</b>
<ul style="list-style-type: none"> <li>• To be available for anything that may be required on the day of the festival</li> </ul>	<ul style="list-style-type: none"> <li>• Looking after lost children. ( MUST hold appropriate credentials)</li> </ul>	<ul style="list-style-type: none"> <li>• Assisting Manager with coordinating traders on the day.</li> </ul>
<b>Tickets and Gate</b>	<b>Waste Management</b>	<b>Specialised Assistance</b>
<ul style="list-style-type: none"> <li>• Ticket sale at the gate.</li> <li>• Directing traffic and traders to appropriate areas</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure toilets are clean/have paper/hand soap.</li> <li>• Pick up ground waste, ensuring site is clean during the day of the festival.</li> </ul>	<ul style="list-style-type: none"> <li>• Are you working with physically, mentally, and/or emotionally challenged individuals. Could you help us bring the festival to our special needs visitors? (<i>please specify what areas you believe you could best contribute.</i>)</li> </ul>
<p><b>*Please ensure you record the hours and tasks you have volunteered/received for the day of the festival:</b></p>		



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### **VOLUNTEERS INDUCTION DAY:**

To better prepare you for your role at the festival we are inviting you to join us for Volunteer Induction Day. You will be contacted via email or phone on the date and time of the induction.

### **ON SITE ROLES:**

We ask you to arrive at your schedule area at least ½ hour before your volunteer duties begin and be prepared to stay no more than ½ hour after your duty is scheduled to end. This will help to ensure a smooth transition with the volunteer/s currently working in your area.

*Also, if you have friends or family members who might like to be a part of this year's festival; please feel free to photocopy this form or call us and we will mail a form to them.*

**Please return this information via mail, fax or email:**

**The UNITY festival  
Louise Togo  
Staff Manager  
PO Box 722  
Murwillumbah NSW 2484**

**PH:** 02 66723063  
**AH:** 02 6672 7559  
**FAX:** 02 6672 6280  
info@unityfestival.com.au

**Thank you for your interest and your time, it is greatly appreciated.**

***The UNITY festival Staff 2010***